

# BOWLES METROPOLITAN DISTRICT

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

## NOTICE OF REGULAR MEETING AND AGENDA

**DATE:** November 12, 2024

**TIME:** 4:30 p.m.

**LOCATION:** The Village Center  
7255 Grant Ranch Blvd.  
Littleton, CO 80123

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTFmNzRiYWUtZDk5YS00NjRjLTk4NzMtNDFmNDE2MDlmNTIy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTFmNzRiYWUtZDk5YS00NjRjLTk4NzMtNDFmNDE2MDlmNTIy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 562 555 23#

### **Board of Directors**

Tim LaPan

Paul Lefever

Donald W. Korte

Alan R. Lee

Linda Lutz-Ryan

### **Office**

President

Secretary

Treasurer

Assistant Secretary

Assistant Secretary

### **Term Expires**

May, 2027

May, 2027

May, 2025

May, 2027

May, 2025

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the October 8, 2024, regular board meeting (enclosure).

## **II. MANAGER MATTERS**

- A. Landscape:

1. General update.
- B. Davey Tree:
  1. General update.
  2. Review and consider approval of service agreement amendment from Davey Tree for 2025 Plant Health Care in the amount of \$57,888.00 (enclosure).
- C. Review and consider contract renewals for 2025 Services
  1. Homestead Painting (enclosure).
  2. CliftonLarsonAllen LLP Statements of Work (enclosures).
- D. Discuss and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any).
- E. Discuss and consider worker's compensation insurance for 2025 (enclosure).
- F. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).

### **III. ENGINEERING MATTERS**

- A. Update on stormwater enhancements.
- B. Update on wrought iron fence (enclosure).
- C. Review and consider ratification of agreement with Chavez Services LLC for Concrete Trail Repairs of Track E, Track K, Track H, Concrete Curb/Gutter and Ramp Repairs, and Concrete Grinding and Patching in the amount of \$80,058.90 (enclosure).

### **IV. FINANCIAL MATTERS**

- A. Approve and/or ratify approval of prior claims in the amount of \$119,094.01 (enclosure).
- B. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing on the proposed 2025 Budget.

1. Public Comment Period.
  2. Consider adoption of Resolution to Adopt the 2025 Budget, Certification of Mill Levy and Appropriate Sums of Money (enclosures).
- D. Authorize Board member to sign the DLG-70 Certification of Tax Levies form (“MLC”).
- E. Consider approval of the engagement with Schilling & Company to prepare the 2024 Audit.

**V. LEGAL MATTERS**

- A. Consider adoption of Annual Resolution (enclosure).
1. Election of Officers.
  2. Regular Meeting Date/Location.
- B. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2025. Discuss need for ballot issues and/or questions.
- C. Consider approval of engagement of Community Resource Services of Colorado, LLC for election services (enclosure).
- D. 2024 Legislative Memorandum (enclosure).

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**

**The next regular meeting is scheduled for December 10, 2024 at 4:30 p.m.**