

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
OCTOBER 10, 2023

A regular meeting of the Board of Directors of the Bowles Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, October 10, 2023, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Blvd, Littleton, CO 80123. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Tim LaPan, President
Paul Lefever, Secretary
Donald W. Korte, Treasurer
Linda Lutz-Ryan, Assistant Secretary
Alan R. Lee, Assistant Secretary

Also, In Attendance Were:

Nic Carlson and Anna Jones; CliftonLarsonAllen LLP ("CLA")
Johnny Jimenez and Ross Brown; Designscares Colorado Inc.
Derek Fox; The Davey Tree Expert Company
Tom Hewitt; Grant Ranch Homeowners Association
Ruthann Moony; Resident

ADMINISTRATIVE MATTERS

Call to Order & Agenda: The meeting was called to order at 4:30 p.m.

The Board reviewed the agenda for the meeting. Following discussion, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Potential Conflicts of Interest: There were no additional conflicts of interest disclosed.

Quorum/Confirmation of Meeting Location/Posting of Notice: Mr. Carlson confirmed the presence of a quorum. It was determined to conduct the meeting at the above-stated date, time and location.

It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

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Public Comment: Ms. Mooney requested the solar panel for the pond aerator be moved. Mr. Carlson stated he is working with with EcoResource Solutions, Inc. to resolve the issue.

Minutes from the September 12, 2023 & September 26, 2023 Board Meeting: Following review, upon a motion duly made by Director Lefever, seconded by Director Lee and, upon vote, unanimously carried, the Board approved the September 12, 2023 and September 26, 2023 Board Meeting Minutes, as presented.

FINANCIAL MATTERS

Claims in the amount of \$220,720.86: Following review by the Boad, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the claims in the amount of \$220,720.86, as presented.

July 31, 2023 Unaudited Financial Statements: The Board reviewed the financial statements. Discussed ensured regarding the capital fund and updates to the 2024 draft budget. Following discussion, upon a motion duly made by Director Lefever, seconded by Director Korte and, upon vote, unanimously carried, the Board accepted the July 31, 2023 Unaudited Financial Statements, as presented.

MANAGEMENT MATTERS

Pond Management Update: Mr. Carlson provided an update to the Board.

Operational Updates and Action Items

Landscape:

General Update: Mr. Jimenez provided an update for the Board regarding landscape issues. Mr. Brown stated there has been some inappropriate comments made to members of the landscaping crew. The Board request that an article be placed in the newsletter.

Mr. Brown also informed the Board he will be moving out of the state, and this will be the last meeting he will attend. The Board wished his success in his endeavors.

Davey Tree:

General Update: Mr. Fox provided an update for the Board.

Davey Tree Proposal for 2024 Tree Pruning Services: Mr. Fox will provide an updated proposal at next regular Board meeting.

Davey Tree Proposal for 2024 Plant Health Care: Mr. Fox will

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provide updated an proposal at next regular Board meeting.

Mr. Fox presented a proposal for maintenance on the north side of Blue Heron Park to the Board. Following discussion, upon a motion duly made by Director Lefever, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the proposal for maintenance on the north side of Blue Heron Park in the amount of \$4,200.00, as presented.

Aggregate Water Usage: Mr. Carlson reviewed aggregate water usage with the Board. Discussion ensued.

Storm Sewer System Plan: Mr. Carlson discussed the storm sewer system plan with the Board.

Chavez Services LLC Proposal for Removal Pads in the amount of \$5,150.00: Following discussion, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board ratified approval of the Chavez Services LLC proposal for removal pads in the amount of \$5,150.00.

LEGAL MATTERS

None.

ENGINEERING
MATTERS

None.

DIRECTOR MATTERS

Sunset Park Project: Mr. Carlson discussed the Sunset Park project with the Board. Discussion ensued. Following discussion, upon a motion duly made by Director Lefever, seconded by Director Korte and, upon vote, unanimously carried, the Board approved the Livable Cities Studio Proposal for Playground Area Renovation Concepts in an amount not to exceed \$13,500.00, as amended.

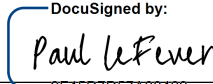
OTHER BUSINESS

Director Lefever requested the agenda be rearranged in order to allow consultants and vendors to leave early.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Lefever, seconded by Director Korte and, upon vote, unanimously carried, the Board adjourned the meeting at 5:50 p.m.

Respectfully submitted,

By  DocuSigned by:
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Secretary for the Meeting

Certificate Of Completion

Envelope Id: D1C08AFA72B74D4C85063AB9AB530A99	Status: Completed
Subject: Complete with DocuSign: Bowles MD - 11/14/2023 Signature Items	
Client Name: Bowles MD	
Client Number: A515731	
Source Envelope:	
Document Pages: 19	Signatures: 7
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Natalie Herschberg
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Natalie.Herschberg@claconnect.com
	IP Address: 73.153.120.72

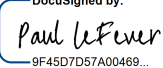
Record Tracking

Status: Original	Holder: Natalie Herschberg	Location: DocuSign
11/27/2023 10:31:24 PM	Natalie.Herschberg@claconnect.com	

Signer Events

Paul LeFever
 lefeverbmd@gmail.com
 Secretary
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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 Using IP Address: 198.44.128.58

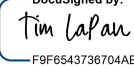
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 Signed: 11/29/2023 12:59:00 PM

Electronic Record and Signature Disclosure:

Accepted: 11/29/2023 12:55:44 PM
 ID: bfb560e9-7aaf-489a-9679-bc2271c6cf2e

Tim LaPan
 tim.lapan@denverwater.org
 President
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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 Signature Adoption: Pre-selected Style
 Using IP Address: 159.143.1.202

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Records Team
 srerecordsretention@claconnect.com
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 11/28/2023 9:00:10 AM
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Electronic Record and Signature Disclosure:

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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	11/28/2023 4:34:14 PM
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Certified Delivered	Security Checked	11/28/2023 9:05:57 AM
Signing Complete	Security Checked	11/30/2023 7:50:13 AM
Completed	Security Checked	11/30/2023 7:50:13 AM

Payment Events	Status	Timestamps
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