

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
AUGUST 8, 2023

A regular meeting of the Board of Directors of the Bowles Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, August 8, 2023, at 4:30 p.m., at the Village Center. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Tim LaPan, President
Paul Lefever, Secretary
Donald W. Korte, Treasurer
Linda Lutz-Ryan, Assistant Secretary
Alan R. Lee, Assistant Secretary

Also, In Attendance Were:

Nic Carlson and Ashley Heidt; CliftonLarsonAllen LLP ("CLA")
Johnny Jimenez; Designscapes Colorado Inc.
Derek Fox; Davey Tree
Fred Hays; EcoResource Solutions, Inc.
Al Chernosky, Pilar Hoyos, Rick & Mary Ellen Watson and Pat Lindsey;
Residents

ADMINISTRATIVE MATTERS

Call to Order & Agenda: The meeting was called to order at 4:30 p.m. by Director LaPan.

The Board reviewed the agenda for the meeting. Following discussion, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Potential Conflicts of Interest: There were no additional conflicts of interest disclosed.

Quorum/Confirmation of Meeting Location/Posting of Notice: Mr. Carlson confirmed the presence of a quorum.

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, it was determined to conduct the meeting at the above-stated date, time and location.

RECORD OF PROCEEDINGS

It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

July 11, 2023 Board Meeting Minutes: Following review, upon a motion duly made by Director Lutz-Ryan, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the June 13, 2023 Board Meeting Minutes, as presented.

Public Comment: Ms. Hoyos noted there is a lot of algae in the Wetland Pond and many bugs. She thanked the Board for cleaning out the drain last year and noted it was blocked again.

Discussion ensued regarding the smell from Blue Heron Pond, bugs, and vegetation.

Members of the public commented on the activity in Blue Heron Park, noting noise and fireworks disturbances. Mr. Carlson noted the best thing to do is to call the Jefferson County Police Department as the District does not have the ability to address such matters.

FINANCIAL MATTERS

Claims in the amount of \$222,327.06: Mr. Carlson reviewed the claims with the Board. Following discussion, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the Claims in the amount of \$222,327.06, as presented.

May 31, 2023 Unaudited Financial Statements: Mr. Carlson reviewed the financial statements with the Board. Following review, upon a motion duly made by Director Lutz-Ryan, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the May 31, 2023 unaudited financial statements, as presented.

MANAGEMENT MATTERS

Pond Management Update:

Three Diffuser PondHawk Aeration System in the amount of \$14,954.90: Mr. Hays reviewed the proposal with the Board and explained the difference between the two-diffuser and three-diffuser aeration systems. Mr. Hays noted that since the pond is so shallow, the temperature rises quickly and causes the odor that the residents have commented on.

Discussion ensued regarding the location of the solar panel and mounting system and where to place it to get the most sun and least likely to be vandalized.

RECORD OF PROCEEDINGS

Following discussion, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board rescinded their prior approval of the three-diffuser system at Blue Heron Pond and approved the three-diffuser system in an amount not to exceed \$15,000.

Director Korte asked if a similar system could be placed in the wetland pond off of W. Prentice Circle. Fred noted it would be beneficial for a system to be placed in this pond for the same reasons it is beneficial at the Blue Heron Pond. Mr. Hays noted a two-diffuser system could be installed by the end of the month. Following discussion, upon a motion duly made by Director Korte, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved installing a three-diffuser system in an amount not to exceed \$14,000, subject to final approval by Mr. Carlson.

Operational Updates and Action Items: Mr. Carlson reviewed the action item log with the Board. Discussion ensued regarding concrete repairs that are needed and a fence in need of repair.

Landscape:

General Update: Mr. Jimenez provided an update to the Board. Discussion ensued regarding the fall plantings in the roundabout. Following discussion, upon a motion duly made by Director Lefever, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the fall planting that included pansies and kale, in the amount of \$6,000.00.

Director Lutz-Ryan requested a list of additional plantings and noted the Isthmus planting.

Mr. Jimenez reported the computer in the pump house is no longer working. The Board directed Mr. Jimenez to work with CLA on a replacement.

Director LaPan will send the amount of trash cans necessary for replacement by Rocky Mountain Recreation.

Davey Tree:

General Update: Mr. Fox provided an update to the Board. Following discussion, upon a motion duly made by Director Korte, seconded by Director Lee and, upon vote, unanimously carried, the Board approved the removal of dying spruce trees in Vista Park in the amount of \$2,520.00.

RECORD OF PROCEEDINGS

Proposal for Removal of Fallen Spruce in the amount of \$1,150.00:

Following discussion, upon a motion duly made by Director Korte, seconded by Director Lafever and, upon vote, unanimously carried, the Board ratified approval of the proposal for removal of fallen spruce in the amount of \$1,150.00.

Proposal for Removal of Canada Red Cherry Trees in the amount of

\$300.00: Following discussion, upon a motion duly made by Director Korte, seconded by Director Lafever and, upon vote, unanimously carried, the Board ratified approval of the proposal for removal of Canada Red Cherry Trees in the amount of \$300.00.

LEGAL MATTERS

General Legislation Memo: Mr. Carlson reviewed the memo regarding general legislation with the Board.

DISTRICT ENGINEER

None.

DIRECTOR MATTERS

Sunset Park Concrete Spillway: Director Lefever commented on the spillway from the basketball courts. No action was taken.

Other: Director Korte asked about aggregate water usage.

The Board discussed the Sunset Park project. Ms. Heidt provided an update. The Board discussed the complete redesign or updating the existing playground and level of community engagement desired.

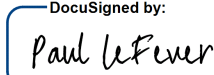
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Lefever, seconded by Director Korte and, upon vote, unanimously carried, the Board adjourned the meeting at 6:15 p.m.

Respectfully submitted,

By 
 DocuSigned by:
 9F45D7D57A80469
 Secretary for the Meeting

Certificate Of Completion

Envelope Id: 34A08FEE73E848D29F893D8D29C62427	Status: Completed
Subject: Complete with DocuSign: BMD - Minutes 08-08-2023.pdf	
Client Name: Bowles MD	
Client Number: A515731	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Natalie Herschberg
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Natalie.Herschberg@claconnect.com
	IP Address: 65.59.88.254


Record Tracking

Status: Original	Holder: Natalie Herschberg	Location: DocuSign
9/14/2023 1:14:38 PM	Natalie.Herschberg@claconnect.com	

Signer Events

Paul LeFever
 lefeverbmd@gmail.com
 Secretary
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 9F45D7D57A00469...
 Signature Adoption: Pre-selected Style
 Using IP Address: 198.44.128.82

Timestamp

Sent: 9/14/2023 1:16:20 PM
 Viewed: 9/25/2023 3:47:30 PM
 Signed: 9/25/2023 3:48:59 PM

Electronic Record and Signature Disclosure:
 Accepted: 9/25/2023 3:47:30 PM
 ID: 69b38360-3fc4-48bc-b8c3-4bdfff4d878e

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Records Team
 sdrecordsretention@claconnect.com
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 9/14/2023 1:16:21 PM
 Viewed: 9/26/2023 1:58:32 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	9/14/2023 1:16:21 PM
Certified Delivered	Security Checked	9/25/2023 3:47:30 PM
Signing Complete	Security Checked	9/25/2023 3:48:59 PM
Completed	Security Checked	9/25/2023 3:48:59 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.