

BOWLES METROPOLITAN DISTRICT
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.bowlesmetrodistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, July 11, 2023

TIME: 4:30 p.m.

LOCATION The Village Center
7255 Grant Ranch Blvd.
Littleton, CO 80123

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Tim LaPan	President	May, 2027
Paul Lefever	Secretary	May, 2027
Donald W. Korte	Treasurer	May, 2025
Linda Lutz-Ryan	Assistant Secretary	May, 2025
Alan R. Lee	Assistant Secretary	May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Review and consider approval of minutes from the June 13, 2023 board meeting (enclosure).
- E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims in the amount of \$266,823.58 (enclosure).
- B. Review and consider approval of April 30, 2023 unaudited financial statements (to be distributed).

III. MANAGER MATTERS

- A. Operational updates and Action Items (enclosure).
 - 1. Landscape:
 - a. General update.
 - 2. Davey Tree:
 - a. General update (enclosure).
- B. Review and consider approval of EcoResource Solutions proposal for solar pond aerator in the amount of \$12,022.00 (enclosure).
- C. Discuss potential park renovation.

IV. LEGAL MATTERS**V. DISTRICT ENGINEER**

- A. Discuss District stormwater.

VI. OTHER BUSINESS**VII. ADJOURNMENT**

The next regular meeting is scheduled for August 8, 2023 at 4:30 p.m.

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
JUNE 13, 2023

A regular meeting of the Board of Directors of the Bowles Metropolitan District (referred to hereafter as the “Board”) was convened on Tuesday, June 13, 2023, at 4:30 p.m., at the Village Center. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Paul Lefever, Secretary
Donald W. Korte, Treasurer
Linda Lutz-Ryan, Assistant Secretary
Alan R. Lee, Assistant Secretary

Director LaPan was absent and excused.

Also, In Attendance Were:

Nic Carlson and Ashley Heidt; CliftonLarsonAllen LLP (“CLA”)
Johnny Jimenez and Ross Brown; Designscapes Colorado Inc.
Derek Fox; Davey Tree
Dawn Schilling; Schilling & Co.
Al Chernosky; Resident

ADMINISTRATIVE MATTERS

Call to Order & Agenda: The meeting was called to order at 4:30 p.m. by Director Korte.

The Board reviewed the agenda for the meeting.

Following discussion, upon a motion duly made by Director Lefever, seconded by Director Lee and, upon vote, unanimously carried, the Board approved the agenda, as amended to move the roundabout discussion up to landscaping and excused Director LaPan.

Potential Conflicts of Interest: There were no additional conflicts of interest disclosed.

Quorum/Confirmation of Meeting Location/Posting of Notice: Mr. Carlson confirmed the presence of a quorum.

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, it was determined to conduct the meeting at the above-

RECORD OF PROCEEDINGS

stated date, time and location.

It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

May 9, 2023 Board Meeting Minutes: Following review, upon a motion duly made by Director Lefever, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the May 9, 2023 Board Meeting Minutes, as presented.

Public Comment: Mr. Chernosky noted the graffiti at Blue Heron Park is still there. Mr. Carlson noted he would follow up on the removal.

Mr. Chernosky asked for an update regarding EcoResource Solutions. Mr. Carlson noted that he met with them on-site and they have squared away getting the test results to the Town of Bow Mar and they have a plan in place to treat the cattails in July. Following discussion, the Board gave direction to CLA to have EcoResource Solutions treat the cattails of the Blue Heron Pond at the elbow and at the outlet structure. There was discussion surrounding adding an aerator to the pond. Mr. Carlson noted this idea was brought up in years past, but it was determined the pond is not deep enough.

FINANCIAL MATTERS

Claims in the amount of \$133,787.08: Mr. Carlson reviewed the claims with the Board. Following discussion, upon a motion duly made by Director Lefever, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the Claims, as presented.

2022 Audit: Ms. Schilling reviewed the draft 2022 Audit with the Board. Upon a motion duly made by Director Lutz-Ryan, seconded by Director Lefever and, upon vote, unanimously carried, the Board accepted the 2022 Audit, subject to final legal review and authorized Director Korte to sign the letter of clean opinion.

MANAGEMENT MATTERS

Operational Updates and Action Items: Mr. Carlson reviewed the action item log with the Board.

Landscape:

General Update: Mr. Jimenez provided an update to the Board and reviewed the Isthmus Park Design and Planting Plan. No action was taken.

Proposal to Replace Damaged Sod from Concrete Repairs in Sunset

RECORD OF PROCEEDINGS

Park in the Amount of \$5,000.00: Mr. Jimenez reviewed the proposal. Following review, upon a motion duly made by Director Lefever, seconded by Director Lee and, upon vote, unanimously carried, the Board ratified approved the proposal to replace damaged sod from concrete repairs in Sunset Park in the amount of \$5,000.00.

Roundabout Damage: Mr. Jimenez gave an update to the Board regarding the damage that was done to the roundabout. He noted they dug the boulder down about 3ft in hopes that will help the next time it gets hit.

Davey Tree:

General Update: Mr. Fox provided an update to the Board.

Proposal for Various Tree Removals and Stump Grinding in the Amount of \$7,455.00: Mr. Fox reviewed the proposal with the Board. Following review, upon a motion duly made by Director Lee, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the proposal for various tree removals and stump grinding in the amount of \$7,455.00, subject to final review from Director LaPan.

Metro Fence Proposal to Replace Backstop in Sunset Park: Ms. Heidt reviewed the proposal with the Board. Following discussion, upon a motion duly made by Director Lutz-Ryan, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the proposal to replace the backstop in Sunset Park with the galvanized fabric in the amount of \$7,287.00.

Other: There were questions on the Leigh Chaffee dedication project. Mr. Carlson reviewed the design concept for the sign in Vista Park. Following review, upon a motion duly made by Director Lefever, seconded by Director Korte and, upon vote, unanimously carried, the Board approved the conceptual design and installation in the amount not to exceed \$2,500.00.

LEGAL MATTERS

None.

DISTRICT ENGINEER

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board Director Lefever adjourned the meeting at 6:15 p.m.

RECORD OF PROCEEDINGS

Respectfully submitted,

By _____
Secretary for the Meeting

Bowles Metropolitan District
Prior Claims
June 7 - July 5, 2023

Date	Vendor	Amount
06/28/2023	Xcel Energy	54.33
06/28/2023	Xcel Energy	2,963.14
06/30/2023	CenturyLink	239.36
06/30/2023	Chavez Services LLC	56,420.00
06/30/2023	City of Lakewood Utilities	33.93
06/30/2023	CliftonLarsonAllen LLP	4,437.75
06/30/2023	CliftonLarsonAllen LLP	10,760.98
06/30/2023	CliftonLarsonAllen LLP	6,770.55
06/30/2023	Davey Tree	50,323.00
06/30/2023	Dependable Portable Restrooms	1,650.00
06/30/2023	Designscapes Colorado	121,357.54
06/30/2023	EcoResource Solutions Inc.	4,512.70
06/30/2023	Foothills Park & Recreation	1,203.17
06/30/2023	Icenogle Seaver Pogue	3,065.00
06/30/2023	Simmons & Wheeler P.C.	242.00
06/30/2023	Special District Association	1,106.68
06/30/2023	UNCC	1,683.45
Total		266,823.58

Bowles MD Action Item Log	Lead	Status/Due Date	Notes
Admin			
Pumphouse Maintenance and Repairs	CLA	Ongoing	Reached out to Nicki- waiting on response
Rusting enclosure at port-o-potties	CLA	Ongoing	painting scheduled on 6/20
Blue Heron Graffiti	CLA	ASAP	Nic to follow up with removal company
History/ Breakdown of Bons	CLA/ Don Korte	ASAP	Locate the history of the District Bonds
Sunset Park Backstop Repair	CLA	Ongoing	Contract is with vendor for review and signature
Leigh Chaffee Park Sign	CLA	Ongoing	Quote received and signed- waiting for install
Landscape / Irrigation/Misc			
Detention pond maintenance	DS/ERS	Ongoing	Monitor detention ponds, treat for cattails
Irrigation head replacement	Designscapes	Spring 2023	NTE \$100,000. Replace 1804 heads with 1806 as needed when presurizing the system need another station south tract E at Ida . Need new caps SW Sunset and Isthmus Park. Need new post sleeve E Sunset Parking lot.
pet station repairs/new	Designscapes	In Progress	
Tree warranty from 2022 plantings	Designscapes	In Progress	
Planting list for Isthmus Park	Designscapes	Summer 2023	Johnny and Mike to order plant material
leaning fence by Mary's Meadow	Homestead	July Meeting	Homestead to do exploratory excavation- Postponed to July meeting due to weather
Legal			

7/5/23

Bowles Metro District/Davey Tree Update for July Meeting

Updates

- PHC services going as planned and as scheduled
- Waiting to either meet or get Tim's approval before moving forward with the dead tree removal proposal
- Putting together dead tree evaluation and proposal for the street trees for the HOA

**Denver West
303-761-3052**

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PondHawk®

The Solar Direct Aeration System

from Linne Industries

Nearly all ponds need management to help keep the habitat, water quality and clarity in a healthy balance. Far too often though, ponds are neglected or treated with chemicals and dyes, which can easily damage the delicate pond ecosystem. PondHawk is a solar-powered aeration system that works without batteries. It is designed for use 365 days a year and requires minimal maintenance.

And because PondHawk is not connected to the electric grid, its operating costs are very low. The innovative design installs quickly, doesn't require a special license and can be situated away from the pond and easily secluded if necessary.

PondHawk is quiet, doesn't require a lot of space and operates without batteries, making it the most ecologically-friendly solution on the market

The cost-effective pond management solution

- Increases dissolved oxygen, eliminates stratification and improves water quality by naturally reducing ammonia, nitrogen, and phosphorus
- Delivers micro-bubbles even under heavy cloud cover
- Maintains capacity, deferring dredging costs
- Mitigates algae, mosquitos and controls pond odor
- Features a tamper resistant powder-coated steel structure
- Requires very little maintenance
- Inconspicuous and self-contained
- Installs in as little as three hours



PondHawk in action at the Federal Club, Glen Allen, VA.



The chemical-free, off-grid technology that keeps your pond healthy.



PondHawk® is the worry-free, low-maintenance system that delivers a NEW solution to pond management.

The unique, patented design of PondHawk was created to fulfill the long-term needs of the pond manager. The construction is durable and reliable, working year-round to aerate the water even under cloudy or freezing conditions. Because it's a stand-alone, self-contained system with no connection to the power grid, PondHawk can be installed nearly anywhere — no matter how remote. While its small footprint allows it to be inconspicuous, PondHawk is also scalable — allowing units to be combined to fit any large pond or lagoon. Each PondHawk can aerate any shape pond up to 1.5 acres with 1-4 diffusers per system.

PondHawk Pricing

The installed price of a PondHawk system varies due to site specific conditions. Contact us to provide pricing for your pond.

- Lower installation and operating costs than on-grid aeration
- Lower maintenance and longer life than battery-powered aeration
- Less than 1.5 year simple payback by maintaining capacity and avoiding dredging costs



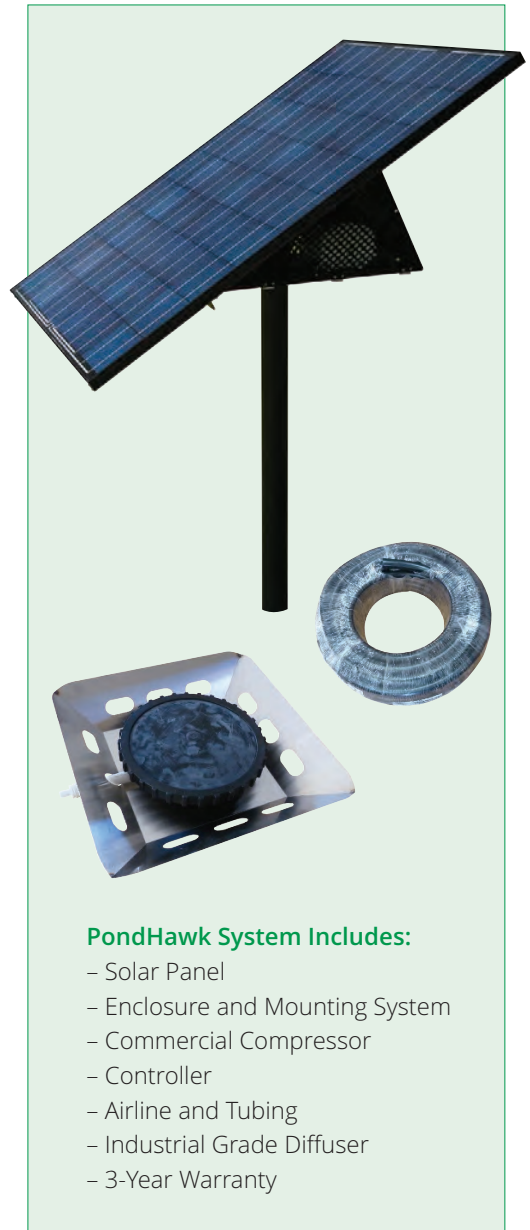
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www.EcoResourceSolutions.com

EcoResource
SOLUTIONS



PondHawk System Includes:

- Solar Panel
- Enclosure and Mounting System
- Commercial Compressor
- Controller
- Airline and Tubing
- Industrial Grade Diffuser
- 3-Year Warranty

Project Cost Proposal



EcoResource Solutions, Inc.

5765 Olde Wadsworth Blvd., Ste. 10
Arvada, CO 80002

Date	6/29/2023
Proposal No.	7332
Terms	Net 30

Phone # (720) 974-4075
office@EcoResourceSolutions.com
EcoResourceSolutions.com

Name / Address

Bowles Metropolitan District
Attn: Nicholas Carlson
8390 E. Crescent Parkway, Ste. 300
Greenwood Village, CO 80111-2814

Project

BHP - solar aeration

Description	Qty	Rate	Total
Blue Heron Pond			
Two-diffuser XL Model One-year Warranty for Solar Unit; 10-year warranty for tubing			
Labor - Installation and Startup Aeration System Technician (per hour)	12	66.00	792.00
Subtotal			792.00
Equipment and Materials			
PondHawk solar pond aeration system (two double-diffuser model) (includes freight)	1	10,500.00	10,500.00T
Dura-Aer self-weighted aeration tubing, 5/8" ID (per 500 ft)	0.5	1,250.00	625.00T
Cabinet pad form and concrete, 80 lbs (each)	8	8.50	68.00T
Aeration tubing clamp, #12 stainless (each)	20	1.85	37.00T
Subtotal			11,230.00

Quote Void After 30 Days

I, as an authorized representative of the client or as the property owner, hereby agree to the project tasks and/or products, and costs stated herein, and authorize EcoResource Solutions, Inc. to provide such services and/or goods.

Signed _____ Dated _____

Please return signed copy via email to office@EcoResourceSolutions.com. Thank you.

Subtotal \$12,022.00

Sales Tax (0.0%) \$0.00

Total **\$12,022.00**