

## RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
JANUARY 9, 2024

A regular meeting of the Board of Directors of the Bowles Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, January 9, 2024, at 4:30 p.m., at the Village Center. The meeting was open to the public.

### ATTENDANCE

#### **Directors In Attendance Were:**

Timothy LaPan, President  
Paul Lefever, Secretary  
Donald W. Korte, Treasurer  
Alan R. Lee, Assistant Secretary  
Linda Lutz-Ryan, Assistant Secretary

#### **Also, In Attendance Were:**

Nic Carlson; CliftonLarsonAllen LLP ("CLA")  
Johnny Jimenez; Designsapes Colorado Inc.  
Derek Fox; The Davey Tree Expert Company  
Todd Wenskoski; Livable Cities Studio  
Scott Barnett; Mulhern MRE

### ADMINISTRATIVE MATTERS

**Call to Order & Agenda:** The meeting was called to order at 4:30 p.m. by Director LaPan.

The Board reviewed the agenda for the meeting. Following discussion, upon a motion duly made by Director Lutz-Ryan, seconded by Director Korte and, upon vote, unanimously carried, the Board approved the agenda, as presented.

**Potential Conflicts of Interest:** There were no additional conflicts of interest disclosed.

**Quorum/Confirmation of Meeting Location/Posting of Notice:** The presence of a quorum was confirmed.

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, it was determined to conduct the meeting at the above-stated date, time and location.

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It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

**Public Comment:** None.

**Minutes from the December 12, 2023 Regular Board Meeting:** Following review, upon a motion duly made by Director Lefever, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the December 12, 2023 Board Meeting Minutes, as presented.

### MANAGER MATTERS

#### **Landscape:**

**General Update:** Mr. Jimenez provided an update to the Board, noting that snow removal is ongoing. Mr. Jimenez also reviewed the following proposals with the Board.

**Designscapes Proposal for Jay Circle Sumac Clearing in an amount not to exceed \$5,000.00:** Following discussion, upon a motion duly made by Director Korte, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the Designscapes Proposal for Jay Circle Sumac Clearing in an amount not to exceed \$5,000.00.

**Designscapes Proposal for Blue Heron Park Islands Cotoneaster Removal in the amount of \$3,375.00:** Following discussion, upon a motion duly made by Director Korte, seconded by Director Lutz-Ryan and, upon vote, unanimously carried, the Board approved the Designscapes Proposal for Blue Heron Park Islands Cotoneaster Removal in the amount of \$3,375.00.

#### **Davey Tree:**

**General Update:** Mr. Fox provided an update to the Board, noting that pruning work has begun and will continue over the coming weeks. It was noted that plant health care services will continue through the spring of 2024.

### ENGINEERING MATTERS

**Playground Conceptual Designs and Next Steps:** Mr. Wenskoski reviewed the conceptual designs for the playground with the Board. The Board directed Mr. Wenskoski to further develop the midlevel investment option and prepare for public engagement. The Board directed CLA to interface with Jefferson County on jurisdictional requirements.

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Mr. Barnett reviewed the jetting proposal with the Board, noting that the footage may inform stormwater improvements. Following review, upon a motion duly made by Director Korte, seconded by Director Lee and, upon vote, unanimously carried, the Board approved the jetting proposal.

**Stormwater Pond Improvements:** Mr. Barnett reviewed the stormwater pond improvements with the Board, noting that further assessment will occur, and he will report back in future meetings.

**Wrought Iron Fence Replacement:** The Board directed staff to prepare the wrought iron fence replacement bid documents based on the design and quote included in the packet. The Board also directed staff to begin interface with Bow Mar and affected homeowners. The Board requested feedback from Bow Mar.

FINANCIAL  
MATTERS

**Claims in the amount of \$53,211.42:** Following review, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board approved the claims in the amount of \$53,211.42, as presented.

**November 30, 2023 Unaudited Financial Statements:** Following discussion, upon a motion duly made by Director Korte, seconded by Director Lefever and, upon vote, unanimously carried, the Board accepted the November 30, 2023 unaudited financial statements, as presented.

**2024 Budget Summary:** Mr. Carlson reviewed the 2024 Budget Summary with the Board. No action was taken.

DIRECTOR  
MATTERS

None.

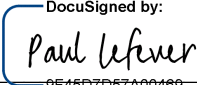
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Korte adjourned the meeting at 6:20 p.m.

Respectfully submitted,

By    
 9F45D7D57A00469  
 Secretary for the Meeting

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**Timestamps**

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