

BOWLES METROPOLITAN DISTRICT
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.bowlesmetrodistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, December 13, 2022

TIME: 4:30 p.m.

LOCATION The Village Center
7255 Grant Ranch Blvd.
Littleton, CO 80123

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Tim LaPan	President	May, 2023
Donald W. Korte	Treasurer	May, 2025
Leigh C. Chaffee	Assistant Secretary	May, 2023
Linda Lutz-Ryan	Assistant Secretary	May, 2025
VACANT	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the November 8, 2022, special board meeting (enclosure).
- F. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado

Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association.-

II. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims in the amount of \$521,511.99 (enclosure).
- B. Review and consider approval of October 31, 2022 Unaudited Financial Statements (to be distributed).
- C. Consider approval of the engagement letter with Schilling & Co to prepare the 2022 Audit (to be distributed).
- D. Review and discuss DA Davidson Bond Financing Options (enclosure).

III. LEGAL MATTERS

- A. Legislative Report-
 - i. 2022 Legislative Memorandum (enclosure).
 - ii. Update regarding SB 21-262 Website Compliance.
- B. Consider approval of engagement with CRS for election duties (enclosure).
- C. Other.

IV. MANAGER MATTERS

- A. Operational Updates and Action Items –
 - 1. Landscape:
 - a. General Update.
 - b. Update on Hydro Systems KDI project and irrigation mapping.
 - c. Update on the gate valve project behind Belvedere.
 - 2. Davey Tree:
 - a. General Update (enclosure).
 - b. Consider approval of Proposal to Remove Debris and Brush from the Rookery in the amount of \$5,4000 (enclosure).

B. Consider approval of the following service agreements with District Consultants:

1. 2023 Service Agreement with Construction Done Right for General Maintenance (enclosure).
2. 2023 Service Agreement with Davey Tree for Plant Health Care (enclosure).
3. 2023 Task Order Services Contract with EcoResource Solutions for Pond and Water Quality Management (enclosure)
4. 2023 Service Agreement with Homestead Painting LLC for fence Repair and Staining (enclosure).
5. 2023 Service Agreement with Colorado DesignScapes for Landscape Maintenance (enclosure).
6. 2023 Service Agreement with Mulhern MRE, Inc. for Engineering Consulting Services (enclosure).
7. 2023 Work Order Contract with Rocky Mountain Pump & Controls for Pump House Maintenance (enclosure).

V. DISTRICT ENGINEER

- A. Update on parking lot repairs.
- B. Discussion on Signposts (enclosure).
- C. Ratified approval of Pay App No. 1 and Pay App No. 2 for Sunset Park Parking Lot Improvements (enclosure).
- D. Other.

VI. OTHER BUSINESS

- A. Other.

VII. ADJOURNMENT

The next regular meeting is scheduled for January 10, 2023 at 4:30 p.m.