

BOWLES METROPOLITAN DISTRICT
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.bowlesmetrodistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, November 14, 2023

TIME: 4:30 p.m.

LOCATION: The Village Center
7255 Grant Ranch Blvd.
Littleton, CO 80123

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Tim LaPan	President	May, 2027
Paul Lefever	Secretary	May, 2027
Donald W. Korte	Treasurer	May, 2025
Alan R. Lee	Assistant Secretary	May, 2027
Linda Lutz-Ryan	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the October 10, 2023, regular Board meeting (enclosure).
- F. Consider adoption of the Resolution No. 2023-11-__ Regarding 2024 Annual Administrative Matters (enclosure).

II. MANAGER MATTERS

- A. Operational Updates and Action Items –
 - 1. Landscape:
 - a. General Update.
 - b. Consider approval of 2024 Contract for Snow Removal Services between the District and Colorado Designscares, Inc., d/b/s Designscares Colorado Inc (enclosure).
 - 2. Davey Tree:
 - a. General Update.
 - b. Discuss proposal for 2024 Plant Health Care between the District and Davey Tree (enclosure).
 - 3. Review and consider approval of proposal for 2024 Services with Eco Resource Solutions (enclosure).
 - 4. Acknowledge Eco Resource Solutions Water Quality Report (enclosure).
- B. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosure).
- C. Discuss and consider approval of 2024 insurance renewal (enclosure).
- D. Discuss and consider worker’s compensation insurance for 2024 (enclosure).
- E. Consider authorization of renewing membership in the Special District Association for 2024.

III. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims in the amount of \$211,056.47 (enclosure).
- B. Review and consider acceptance of September 30, 2023 Unaudited Financial Statements (enclosure).
- C. Update on amendment of the 2023 Budget.
- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-__ to Adopt the 2024 Budget and Appropriate Sums of Money (enclosure).

- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Consider appointment of District Accountant to prepare 2025 Budget.
- G. Consider approval of the engagement letter with Schilling & Company to prepare the 2023 Audit.
- H. Consider approval of Resolution No. 2023-11-___, regarding Increase in Non-Potable Water Rates Sold to Grant Ranch Homeowner Sub-Associations for 2023 (enclosure).

IV. LEGAL MATTERS

V. OTHER BUSINESS

- A. Reservoir representation at annual shareholders meeting.

VI. ADJOURNMENT

The next regular meeting is scheduled for December 12, 2023 at 4:30 p.m.