

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
MAY 10, 2011**

A regular meeting of the Board of Directors of the Bowles Metropolitan District was duly held Tuesday, May 10, 2011, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart
Donald Korte
Jan C. Cranor
Timothy LaPan

Also in attendance were:

David Peak; R.S. Wells LLC
Jody Bost; CoCal Landscape
Pedro Flores; CoCal Landscape
Cindy Shewmake-Torrey; Grant Ranch Master HOA
Norma Watkins; Grant Ranch Master HOA
Joseph R. Dunbar; Resident
Mike Podeyn; Resident
Ray Sperger; Ark Ecological Services

Administrative

Matters

Agenda

Director Cranor called the meeting to order and declared a quorum. Following discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the agenda as amended.

Minutes

The Board reviewed the minutes of the April 12, 2011 regular board meeting. After discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the minutes of the April 12, 2011 regular meeting as amended.

Community

Issues

None.

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Financial Matters

Review and Approve Claims through April 2011 Totaling \$160,363.82, Represented by Check Numbers 6286 through 6309

Mr. Peak presented the claims to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the April 2011 claims totaling \$160,363.82, represented by check numbers 6286 through 6309.

Review and Accept Unaudited Financial Statements as of March 31, 2011

Mr. Peak presented the unaudited financial statements to the Board as of March 31, 2011. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

Capital Improvements/ Operations Matters

Presentation of Inventory Design Software / Matt Small of Norris Design

Mr. Small and Mr. Malone reviewed their proposal with the Board. The Board took no action at this time.

Update on Weed Spraying of Open Space

Mr. Sperger gave an update to the Board on the weed spraying in open space.

Landscape Maintenance Report

Ms. Bost reviewed the landscape report with the Board.

Week of 4/3/11

Trash cans were emptied and re-lined as needed
Checked twice and filled pet pick-up dispensers as needed
Trash pick-up from grounds
Cleaned inlets and outlets of detention ponds
Hard edging performed throughout property
Sprayed Hemlock in beds along ditch in Sunset Park

Week of 4/10/11

Trash cans were emptied and re-lined as needed
Checked twice and filled pet pick-up dispensers as needed
Picked up trash on grounds
Mowed and trimmed all formal turf areas
Continued irrigation checks

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Week of 4/17/11

Trash cans were emptied and re-lined as needed
Checked twice and filled pet pick-up dispensers as needed
Picked up trash on grounds
Mowed and trimmed all formal turf areas
Cleaned inlets and outlets of detention ponds
Continued irrigation checks
Pines and Spruce in all areas were sprayed for Ipsps Beetle

Week of 4/24/11

Trash cans were emptied and re-lined as needed
Checked twice and filled pet pick-up dispensers as needed
Picked up trash on grounds
Continued irrigation checks
Irrigation program set manually to run 3 days per week

Work Scheduled for May

Complete irrigation wiring and re-sequence in Isthmus Park
Sod replacement in District areas
Complete pre-emergent application in beds
Ash Borer spray to be completed week of 5/1
Mountain Pine Bark Beetle spray to be completed in May and June
Over seed along curb lines for dallisgrass sprayed out
Annual color installation

Review and Consider Work Orders with CoCal Landscape

1. Remove Two Cottonwoods in Tract N1 / \$1,261

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the work order as presented.

Other

1. Porta Potti Station Installations / Update
2. Bench and Trash Can Renovation Project / Update
3. Removal of Two Cottonwoods Next to Home in Open Space

Updates were given for the above listed items.

Land Maintenance Issues

Director LaPan distributed a list he prepared regarding landscape issues to the Board. The following are items of concern:

- Account not set up with Alameda Wholesale Nursery
- Concrete intersections

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- How are irrigation layout changes for new restroom facilities being handled? Rotor locations need to be staked to facilitate correct head layout.
- Concrete repair of sidewalks
- Dead pine south side of Tract O
- Dead mugo pines south side of Tract M
- Dead western sand cherries in middle of Tract M
- Dead main leader pine east of basketball court
- Dead spruce south side of Sunset Park
- Missing tree by sidewalk west side of Sunset Park at benches
- Missing tree near pavilion at sidewalk
- Missing ash tree on south side of Tract O towards Hillsboro
- Dead or missing R.O.W. trees:
 - Missing spruce on Grant Ranch Boulevard across from school
 - Missing ash on W. Alamo at Jay
 - Dead tree at Jay Circle by Orchard entrance
 - Dead burning bush on Jay between Alamo and Berry
- Dead or failing pears north of Sunset Park
- Dead sod areas along Grant Ranch Boulevard
- Correct height of new rotors, add squeegee, compact to prevent tilting after operation of irrigation system
- Stragglers to remove; woods rose, rabbit brush
- Leak or low head drainage south of Jay between Orchard entrances
- Dead grass at Blue Heron Park
- Prune tips on Russian sage in Tract H
- Prune tips of spirea at pavilion
- Remove woods roses pushing growth in daylily bed at Sunset Park
- Mulch north bed area along ditch north of Sunset Park
- Valve box lids need replaced

Mr. LaPan obtained prices of 10 foot Austrian pines at \$450 each plus labor and 2 ½ inch caliper narrow leaf cottonwoods at \$250 each plus labor. No Board action was taken.

Legal
Matters

None.

Other
Business

Confirm Quorum for June 14, 2011 Board Meeting

The Board confirmed a quorum for the June 14, 2011 regular board meeting.

Adjournment

Upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board adjourned the meeting at 6:00 p.m.

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Respectfully submitted,

By _____
Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL MAY 10, 2011 MINUTES
OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD OF
DIRECTORS SIGNING BELOW.

Jan C. Cranor

Donald W. Korte

David A. Hobart

Timothy LaPan